

DEPARTMENT OF THE ARMY
UNITED STATES ARMY DENTAL ACTIVITY
Fort Huachuca, Arizona 85613-7040

DENTAC Memorandum
No. 10-1

28 September 1998

Organization and Functions
QUALITY IMPROVEMENT PLAN

	<u>Page</u>	<u>Para</u>
HISTORY	1	1
PURPOSE	1	2
SCOPE	1	3
REFERENCES	1	4
RESPONSIBILITIES	1	5
REPORTING	2	6
CONFIDENTIALITY	2	7
PROGRAM EVALUATION	2	8

1. HISTORY. This is a revision of an existing publication.
2. PURPOSE. This memorandum establishes policy and outlines responsibilities and procedures for this headquarters.
3. SCOPE. To establish guidance to effectively manage the U.S. Army Dental Activity's (USADENTAC) Quality Improvement (QI) Plan.
4. REFERENCE. AR 40-68, Quality Improvement Administration, 20 Dec 89.
5. RESPONSIBILITIES.
 - a. The Commander is responsible for the management of the QI program in accordance with Army regulations and assumes ultimate responsibility for the quality of care provided and the enforcement of Department of the Army directives relative to the QI program.
 - b. The Executive Committee has the responsibility to oversee QI activities and to support continuous improvements.
 - c. The Quality Improvement Chairman oversees the QI process in the DENTAC and provides professional guidance and direction to members of the QI Committee. The Chairman reports to the Commander as necessary on status of program, QI issues identified and actions taken.
 - d. The dental staff has the responsibility to support and comply with the QI program for their respective duty section and to ensure their performance is consistent with established standards for the job they will be performing.

e. The QI coordinator plans, evaluates, and coordinates all QI activities. Monitors all QI activities to ensure they are

This memorandum supersedes DENTAC Memo 10-13, 30 Sep 94 ongoing, effective, appropriately documented, and in compliance with established standards.

6. REPORTING.

a. Standardized reporting will be used throughout the Dental Activity.

b. The Executive Committee will receive all QI related minutes with the exception of Credentials.

c. The QI Committee will receive various periodic feeder reports as indicated by Army regulation.

d. Dental staff members will receive QI information from the commander, QI Committee, Credentials Committee, and the QI coordinator.

7. CONFIDENTIALITY. QI documents are protected as confidential as described in section 3, Title 10 USC 1102.

8. PROGRAM EVALUATION. The QI Committee and the commander will formally evaluate the DENTAC's QI program at least annually and will review its effectiveness in improving patient care, enhancing practitioner clinical performance, and reducing risk-creating incidents. Program adjustments will be made as needed and appropriate changes made.

<p>The proponent agency of this publication is the Office of the Commander. Send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to Commander, U.S. Army Dental Activity, ATTN: DSBJ-CDR, Fort Huachuca, AZ 85613-7040.</p>

//Original Signed By//

HARLAND G. LEWIS, JR.
Colonel, Dental Corps
Commanding

DISTRIBUTION:

DSBJ-CDR - 1
DSBJ-RDC - 6